

# Legal Separation

## What papers do I file?



### Papers to File:

- Petition for Dissolution [jdf 1101](#)
- Summons/Personal Service/Waiver of Service [jdf 1102](#)
- Domestic Relations Information Sheet [jdf 1000](#)

File with the Court

Indigent Parties:  
[jdf-205](#)  
[jdf-206](#)

Serve the other party:

**Personal Service** or **Waiver of Service**

**Case Management Order**

Issued by the Clerk of the Court when you file



'Service Package' is served on the other party

'Service Package' includes:

- 1) Copy of Case Management Order
- 2) Copy of Petition
- 3) Copy of Summons
- 4) Copy of DR Info Sheet



SERVE THE OTHER PARTY

### Papers to File:

File at least ten days Before Initial Status Conference

- Mandatory Disclosure List *for info; not filed* [jdf 1125](#)
- Sworn Financial Statement \* [jdf 1111](#)  
*(Exchanged between parties, and filed with court)*
- Certificate of Compliance \* *Rule 16.2 disclosures* [jdf 1104](#)
- Mediation – see Case Management Order for details
- Parenting Classes – see Case Management Order
- Trial Management Certificate [jdf 1129](#)
- Child Support Worksheet \* *per CRS §14-10-115* [worksheets](#)
- Temporary Orders or Any Stipulation [jdf 1106/1109/1110](#)  
*- including Temporary Maintenance & Temporary Child Support*

Not all of these will apply to everyone – only file the ones that apply in your case

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First Court Appearance

**Initial Status Conference**



The Court may require a Temporary Orders Hearing to address specific areas of concern

**Temporary Orders Hearing/Review Hearing**

Papers to File: Required filings as applicable

- Temporary Orders [jdf 1106/1109/1110](#)
- Temp Parenting Plan [jdf 1113](#)
- Temp Sep Agreement [jdf 1115](#)
- Child Support Worksheet [worksheets](#)

Temporary Orders only apply during the pendency of the case

**Status Conferences** – any party may schedule a status conference to update the Court on circumstances  
See [jdf 1122](#); [jdf 1123](#); [jdf 1121](#)

**Notice of Hearing**

Permanent Orders Hearing is usually scheduled at the end of the Initial Status Conference

If not, then: **Notice of Hearing** is required:

See [jdf 1122](#) + [jdf 1123](#) + [jdf 1124](#) and see Case Management Order

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Final Court Appearance

**Permanent Orders Hearing**



Papers to File: File at least ten days Before Permanent Orders Hearing

- Updated Financial Disclosures [jdf 1111](#)
- Parenting Plan\* [jdf 1113](#)
  - Child Support Worksheet [worksheets](#)
- Separation Agreement\* [jdf 1115](#)
- Proposed Decree\* [jdf 1116](#)
- Support Order [jdf 1117](#)
- Waiver of Appearance (no kids only) [jdf 1201](#)
- Attorney's Fees and Costs?
- Approval of any Agreements?
- Draft Permanent Orders \*\*
- Permanent Orders Setting Order \*\*

\* Required filings for uncontested divorces

\*\* Contested Permanent Order Hearings Only

**Decree**

Separation Agreement & Parenting Plan  
----- OR -----  
Permanent Orders

of Legal Separation