

# Informal Probate of Small Estate



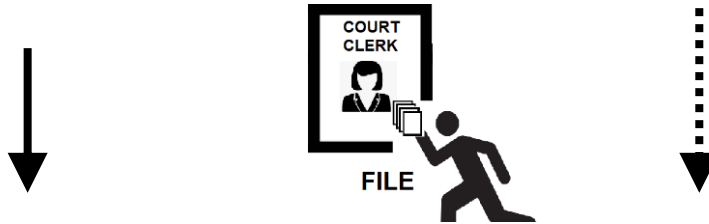
What papers do I file?

## TESTATE (With a Will)

- [jdf-910](#) Application for Informal Appointment of PR
- [jdf-911](#) Acceptance of Appointment
- [jdf-912](#) Renunciation and/or Nomination  
- *If there are others equally entitled to be PR -*  
See [CRS §15-12-203](#) (Priority Among Persons seeking Appointment as PR)
- [jdf-913](#) draft Order
- [jdf-915](#) draft Letters Testamentary
- Original Will
- Death Certificate

## INTESTATE: (no Will)

- [jdf-916](#) Application for Informal Appointment of PR
- [jdf-911](#) Acceptance of Appointment
- [jdf-912](#) Renunciation and/or Nomination  
- *If there are others equally entitled to be PR -*  
See [CRS §15-12-203](#) (Priority Among Persons seeking Appointment as PR)
- [jdf-917](#) draft Order
- [jdf-915](#) draft Letters of Administration
- Death Certificate



### 1 Get Authority to Act as Personal Representative

- Court executes & returns to PR:
- Order of Appointment
  - Letters Testamentary (or Letters of Administration, if **No Will**)

### 2 Tell Everyone with an Interest in the Estate

- Information of Appointment [jdf-940](#)
- Notice to Creditors [jdf-943](#)

### 3 Identify the Estate and Distribute as Directed

- (According to the **Will**, or per [CRS §15-11-101](#) thru 114 if **No Will**)
- Inventory [jdf-941](#)
  - Receipt and Release [jdf-731](#)

### 4 Tell the Court What You Did

- Interim/Final Accounting [jdf-942](#)
- Verified Statement of PR Closing Administration [jdf-966](#)

Personal Representative is Discharged

(PR may be discharged no earlier than 180 days after the Order of Appointment) 26 August 2024